

CHANGING YOUR ADDRESS

When you are in the middle moving, it's easy to overlook the details! Follow this Moving Guide to learn the steps of changing your address.

by Wasatch Premier Communities

- 1 WHO:**
A change of address can be submitted by you or your representative; such as an executor, guardian, or authorized officer.
- 2 WHERE:**
You can file a change of address online, by phone, or in person at your local post office.
- 3 WHAT:**
Be sure to fill out PS Form #3575, which can be found at your local post office when requesting a change of address.
- 4 WHEN:**
You should fill out Form #3575 at least 2 weeks prior to moving. It may take between 7-10 business days for mail to begin arriving at your new address after submitting your form.
- 5 HOW MUCH:**
Avoid paying the \$1 Verification fee by filling out the form in person.

